

RESUME

Lynn Varey

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OBJECTIVE

- To accompany my husband Ray Varey who is applying for a Director's position in an international school
- To obtain an ESL Teaching position in an international school

SUMMARY OF SKILLS, KNOWLEDGE AND EXPERIENCE

- ESL Teacher for two years in an international school
- Elementary P.E. Teacher for two years for ages 6-11 in an international school
- Internal Co-coordinator for a successful K-12 School Accreditation
- Resourceful, positive communicator with excellent problem-solving skills
- Action-oriented, flexible
- Excellent relations with staff, students, parents and community
- Good public relations skills
- Does well with challenges and meets timelines

EDUCATION

- ESL/EFL Teaching Certificate - June 2005
- Member of TESL Association in Ontario, Canada since Sept. 2004
- Ontario Management Development Program Certificate, Mohawk College, Hamilton, Ontario, Canada, - April 2004
- Athabasca University, Alberta Canada – currently enrolled in the Bachelor of General Arts with a minor in Psychology since September 2004.
- Leadership Program 1 – from Hamilton Wentworth District School Board, Hamilton, Ontario, April 2005

EXPERIENCE

- Teaching ESL (Intensive English) and Elementary P.E. to ages 6- 11 at QSI Kosice, in Kosice, Slovakia
- 2005-2007 Internal Co-coordinator at QSI Kosice for Accreditation for the school. Organized, planned and played a major part in having the school accredited with the Middle States Association in the USA.
- 2005-2007 Worked as an Office Administrator at QSI Kosice, Kosice, Slovakia
- 2004-2005 ESL Support and Intervention Program – initiated it at Central Public School, Hamilton, Ontario to provide daily support for ESL students (ages 6-10 years).
- 2002-2004 ESL volunteer for Barton Secondary School, ESL program
- 1987 – 2005 Office Administrator in various roles for the Hamilton Wentworth School Board, Hamilton, Ontario. Experience in Guidance, Library, Office Administration

COMMUNITY INVOLVEMENT

- Public Relations for Parent Community at QSI Kosice, Kosice, Slovakia
- School Representative in the Hamilton Wentworth School Board for United Way, Health and Safety, First Aider, Teachers' Credit Union and Social Committee
- Out of the Cold Program, Hamilton, Ontario, Canada – provides hot dinners for homeless
- Volunteered for the Red Cross Society
- Theatre prop co-coordinator for Ancaster Theatre, Ancaster, Ontario, Canada

INTERESTS

- Enjoy hiking, biking, canoeing, jogging. I like to be active
 - Enjoy the Philharmonic orchestra in Kosice, Slovakia
 - Enjoy photography and writing articles
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REFERENCES

Mike Tewalthomas
Director of Operations
QSI International Schools
Lanusova 16 1000
Ljubljana, Slovenia
Email address: miketewalthomas@qsi.org

Mr. Oliver Kroll
Parent of students of QSI Kosice
Kosice, Slovakia
Email address: Oliver.kroell@getrag.de

Scott Lowrey
Principal, Glen Brae Public School
Hamilton Wentworth District School Board
Email address: Scott.Lowrey@hwdsb.on.ca

Gene Fredricks
Teacher at QSI Kosice
Kosice, Slovakia
Email address: PedroDonna@aol.com

Tracie Tewalthomas
Public Relations Co-coordinator
QSI International Schools
Lanusova 16 1000
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Ruth Karnowski
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